



**It's going to
be a busy day
in the
Human
Resources
Department.**

Your boss wants the latest benefits utilization report *now*, and you've got two meetings and three interviews scheduled - and you're responsible for onboarding two new employees.

Although it might seem as if there's not enough time in the day to do it all, HRpossible's web-based array of management tools can help you find that extra hour or two you need to breathe.

HRpossible

New hire tools

Benefits management

**Video orientation and
training programs**

HRpossible

**Time-saving
human resources
management tools**

New hire onboarding couldn't be easier...

New employee Joe arrives at the HR Department at **8 a.m.**

By **8:10**, he's in front of a computer with a cup of coffee by his side as he completes your new employee information form using the HRpossible web-based new hire tool.

It's now **8:25**. Joe hits "submit" and the employee information form disappears, replaced by the benefits enrollment form. Joe can look at each of your benefits plans online and view information on payroll deductions, co-pays and other information before he makes a decision.

Joe completes his benefits selections at **8:55** and begins watching your orientation videos, including one specially made for his department.

By **9:30**, Joe's ready to report to his workstation, and you've had 1 ½ hours to work on that benefits utilization report.

His benefits information automatically transfers to the appropriate insurer or provider as soon as he completes the online benefits information and his W-2 information goes straight to payroll. You only need to verify his identifying documents to complete new hire processing.